

#### TECNOTREE CORPORATION'S DISCLOSURE POLICY

# Updated 29<sup>th</sup> October 2013

### **Purpose**

Tecnotree Corporation is listed on the main list of NASDAQ OMX Helsinki Ltd. In its disclosure policy the company complies with Finnish and European Union legislation and with the instructions and regulations of NASDAQ OMX Helsinki Ltd and the Finnish Financial Supervision Authority and The Finnish Corporate Governance Code.

The central principles Tecnotree follows in its communication are openness, integrity, consistency, and clarity. It is the company's objective to give all stakeholder groups correct and up-to-date information about the company's operations, in a balanced and timely manner.

#### **The Information Disclosed**

Stock exchange releases report on matters and events that are significant in relation to the company's size and scope of operations and that are deemed to have an essential influence on the stock price.

Tecnotree reports using stock exchange releases such orders it has received from its customers as are worth at least 10 % of the net sales of the previous financial year. The company may also, at its discretion, disclose a stock exchange release for an order with a lower value but with a high importance for the company. Significant orders with lower value are principally reported in the form of a press release, instead of a stock exchange release.

The company reports corporate acquisitions when a letter of intent has been signed, if an agreement is regarded as probable. In other cases, the company will not publish a release until the final agreement has been signed.

The company releases information about appointments if they relate to changes concerning the Chief Executive Officer or the members of the Board of Directors. A stock exchange release is published about significant changes in the structure or organisation of the Group.

The company issues a profit warning if, in its estimation, the trend in its financial position, the earnings forecast, or its prospects have changed fundamentally from those published previously. The company always publishes a stock exchange release if it issues a profit warning.

#### **Comments on Market Information**

Tecnotree does not comment on unfinished business, market rumours, stock price trends, the actions of its competitors or customers, or analysts' forecasts, unless doing so is necessary for correction of essential information. However, if a piece of information that has fundamental impact on Tecnotree's stock price has leaked (i.e., become known prematurely), the company issues a stock exchange release addressing the matter.

### **Responsibilities and Commentators**

Statements about the operations, development, and published releases of Tecnotree are issued by the President and CEO, unless otherwise stated in such a release. As far as financial information is concerned, the Chief Financial Officer also handles investor relations.



The Chairman of the Board of Directors or the President and CEO, or the person(s) appointed by them, are responsible for crisis communication.

#### **Language and Channels**

All essential information about Tecnotree is published simultaneously in Finnish and English through the stock exchange; with major media; and on the company's Web site, which also contains an archive of previous releases. Other means of communication used are meetings and press conferences.

## **Quiet Period**

In its financial reports, Tecnotree observes a three-week quiet period before its result is published. During that time, Tecnotree does not discuss its financial position or the development of its business operations with representatives of the capital markets or the media. The dates on which Tecnotree publishes its result are available in the Financial Calendar section of the company's Web site.

The Disclosure Policy was confirmed on 21<sup>st</sup> Oct 2008